



**Helena International Affairs Council
06/16/09 Minutes**

MEMBERS IN ATTENDANCE	MEMBERS NOT IN ATTENDANCE	AFFILIATES IN ATTENDANCE	GUESTS
Shahid Hague- Hausrath	Robert Simpson		
Jessica Peterson, Chair	Anthony Warren		
Will Garvin	Doreen Kutufam		
<u>Campbell Pryor</u>			
<u>Mark Annas, Sect.</u>			
Ersun Ozer			

Review Agenda, Approve Minutes For April, May 2009

Jesse moved the minutes for both be approved as written, Shahid seconded, approved unanimously.

Website Planning session with David Anson

Discussed how each member would get necessary training on the website. David will be available to members on time frames suitable to their individual work schedules. David has twice monthly training, the 1st and 3rd Tuesday of each month. An evening or weekend time would also be available. At the training, the HIAC member would be added to the system, given system rights, and instructed how to open content elements, among other necessary skills to keep the site current. There likely would be a \$50/person charge if a HIAC member could not make one of the twice a month sessions. Will moved to approve the \$50 cost, seconded by Mark, and approved unanimously. Jesse would like for each member to be trained by Sept. 2009. Shahid will take on the task of coordinating with members when they could attend a training session. Jesse stated each member could directly upload any information for which they would be responsible. Jesse will take on linking HCTV, and contact information. Mark will upload minutes and agendas. Campbell will take on tourism, Will socio-economic issues (Mark will take on given Will's involvement of producing the Brewers HCTV show).

Shahid will research links for immigration, Ersun will research information on business. We'll subsume tourism, business, visas, immigration, consulates, and embassies under "Resources". Discussed moving some links, eg. moving "FAQ", "Contact Us" lower in the order and moving "Calendar" up in the order. Jesse requested we each have at least one site for each of the links. Mark will cover Will on the socio-economic theme, and other members as needed, in researching various links so that each link will have at least one site by the August meeting.

Presentation of finalized outline and script for 2nd HCTV program, Neighborhood of Nations: Helena Brewers Players – Will and Tony

Will gave an overview of the script. It is divided into 6 segments, he described each of the 6 segments. It was very well written, and gives good direction for the development of this 2nd HCTV/HIAC production. It involves interviews with Nick Bowsher, and Paul Fetz, Assistant General Manager, and General Manager respectively with the Helena Brewers. There also will be a segment on host families; it is rare for a city to host players of their minor league team.

Viewing completed Neighborhood of Nations: Healthcare – Mark and Jesse

New Business

Jesse presented the new digital camera purchased by HIAC. Jesse also mentioned it would be good to have a central place to store the camera; Mark stated he has minutes and material from HIAC business in years past. Jesse will ask in the Mayor's Office for acquisition and placement of a file cabinet that would be accessible to HIAC members.

Old Business

Next Meeting

July 21, 2009 at 5:15pm at the City/County Building.